

# SCOTIA MINE

## GENERAL MANAGER

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### POSITION DESCRIPTION

**Position:** Scotia Mine General Manager

**Location:** Scotia Mine, Cooks Brook, Nova Scotia, Canada

#### Vision

We will be a world class operator and will fully capitalize on the opportunity at the Scotia Mine.  
We will create value for our shareholders through the development of the Scotia Mine.  
We will maximise production and deliver significant growth.  
We will deliver industry leading returns.

#### Values

We have an unwavering commitment to health, safety and the environment.

We are passionate in delivering outcomes:

- we have urgency;
- we do what we say;
- we do not walk past non-compliance.

We work with integrity.

We manage our business:

- we know and manage by numbers;
- we are financially astute;
- we take action, especially to variance;
- we are visible and active in our business.

We take personal responsibility and accountability.

### Background

The Scotia Mine is located 62 kilometres northeast of Halifax, Nova Scotia, in the Halifax Regional Municipality. Year-round access to the mine is by paved highway roads and is approximately 15 kilometres off the Nova Scotia provincial highway along Route #224. The Scotia Mine is a permitted Zinc, Lead and Gypsum mine and mill which are owned by a wholly owned subsidiary of EDM Resources Inc.

### 1.0 Position Goal

As the Scotia Mine General Manager, you will be responsible for managing all aspects of the proposed mine restart and operational program for Scotia Mine. You will be a leader in health and safety and will adhere to Scotia Mine's Vision and Values (outlined below). You will be responsible for various teams and will oversee budgets and mine plans. You will provide guidance to teams to help develop Scotia Mine into an efficient and lucrative operation.

Scotia Mine Limited

#15601 Highway 224, Cooks Brook, Nova Scotia, B0N 2H0, Canada

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## **2.0 Responsibilities**

- Provide leadership, training, and supervision to the operation.
- Lead and manage a team of employees who have ownership of safety, quality, operations and efficient production.
- Prepare and implement operation plans and objectives that support the business plan.
- Seek to obtain and maintain strong support for Scotia Mine operations from local communities and government.
- Assist in annual budget development and monthly review.
- Analyze production data/reports, investigate variances and implement action plans to optimize mine performance.
- Ensure that safe operating procedures are in place and followed, and promoting high standards of Safety, Health and Environmental management at all times.
- Coordinate the preparation and submission of work budgets, monitoring monthly costs and setting operational plans to achieve targets.
- Undertake such other tasks as EDM's management team may delegate to you.

## **3.0 Qualifications**

- The ideal executive will possess 20 plus years of mining operations experience.
- At least 5 years of experience as a General Manager.
- Bachelor's degree in engineering, processing or equivalent.
- In depth knowledge of the mining industry and health, safety and environmental practices and regulatory compliance.
- Proven track record of successful management of mining operations.
- In depth mine operating experiences and production planning and execution.
- Proven project management skills, having demonstrated development of highly motivated employees.
- Experience working with major contractors and contract management.
- Strong familiarity with conventional truck-shovel operations and crushing-grinding-flotation processing practices.
- Excellent communication skills with management and other team members.
- A professional engineer or metallurgist designation.

## **4.0 Work Conditions:**

Reports to the Scotia Mine Managing Director. This position will be based at the Scotia Mine site in Cooks Brook, Nova Scotia

# SCOTIA MINE

This is a **full-time position** with a competitive compensation and benefits package.

If you would like to join our team, please send a resume, and cover letter in a single PDF document, to:

Human Resources

The Scotia Mine – Scotia Mine Limited

#15601 Highway 224, Cooks Brook Nova Scotia, B0N 2H0, Canada

E-mail: [HR@scotiamine.ca](mailto:HR@scotiamine.ca)

We sincerely thank all applicants who express an interest in this role: only those being directly considered will be contacted. Please note this posting is for Canadian residents only and preference will be given to Nova Scotians and those already in Atlantic Canada.

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